

Message

From: Besch, Brianna [besch.brianna@epa.gov]
Sent: 2/14/2017 8:53:17 PM
To: Ex. 6 - Personal Privacy
CC: Phillips, Anna [Phillips.Anna@epa.gov]; Finman, Hodayah [Finman.Hodayah@epa.gov]
Subject: Draft budget categories for a fund site for G7 Environment Ministers Meeting
Attachments: DRAFT_2017_G7_Cost_Categories.docx

Hi Ex. 6 - Personal Privacy

I'm sorry it has taken me so long to get back to you about a potential fund site budget for the G7 Environment Ministers Meeting. As mentioned when we last talked, we do not yet know who from EPA will be attending the G7 environment ministers meeting, scheduled for June 11th-12th in Bologna. Furthermore, if the new administrator does decide to attend we are not sure what their preference for an advance team will be.

However, based on former EPA administrator's previous trips I've created a draft of cost categories likely to be needed. I've included two scenarios, one for an administrator level trip which will require more support from the Embassy and one for an assistant administrator level trip that does not require as much support. All EPA staff costs will be covered by headquarters and do not need to be considered in a fund site, these estimates are for additional costs the embassy may incur from assisting with the G7 Environment Ministers Meeting.

I hope this is useful and please let me know if you have questions.

Thanks,

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